**Renovation/ Rehabilitation of Historic Building**

**(Stip. V.f)**

**Congress reviews and allocates funds**

1. This list includes only the location by city/county/state and the general specifications of the need (number of patients and associated space needs)

**Post-Review Procedures if needed (Stip. VIII)**

**VA Leadership selects a parcel**

**Emergency Procedures if needed (Stip. IX)**

**Annual Reporting (Stip. X)**

**Initiate Consultation (Stip. V)**

1. Distribute letter with list of proposed major leases
2. Post letter with list of proposed major leases for public comment
3. Meetings as requested
4. Identify exemptions (if applicable)

**Consultation regarding Historic Properties (Stip. VI)**

1. Complete Historic Properties Form for viable parcels
2. Submit plan for review
3. Receive comments

**Determination of Effect (Stip. VII)**

1. Post address of selected parcel for public comment
2. Receive comments
3. Notify reviewers
4. If effects are identified, consult

**Operation**

**VA executes the lease**

1. VA works with the developer to finalize the design

2. The developer conducts site prep (if necessary)

3. The developer constructs (if necessary).

4. VA activates the space.

**VA ORP identifies parcels that meet VA's needs**

1. VA ORP review the list for identification of parcels

2. VA ORP publishes Requests for Lease Proposals (RLP)

3. Interested Parcel Owners respond to the RLP

4. VA ORP reviews responses for viability

5. VA ORP conducts a market survey

6. VA ORP gathers all considerations (Costs, location, proximity to resources, environmental, historic preservation, design, local zoning, etc.)

**VA identifies a need & determines leasing is the best option to meet that need**

1. VA submits a description of the need and the specifications to meet that need into Strategic Capital Investment Planning (SCIP) process

2. VA reviews all needs in the SCIP process and determines which will be submitted to Congress